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**HERMITAGE PRIMARY PARENT COUNCIL  
ORDINARY MEETING  
27<sup>TH</sup> APRIL 2016**

**Present:** Gillian Simpson (GS), Rachel Richards (RR), Pamela Petitt (PP), Ali King (AK), Penny Crisp (PC), Tamara Brown-Milberg (TBM), Sarah Gibson (SG) Ross McArthur (RM), Laura Vaughan (LV), Anne-Marie Graepel (AMG). Mrs Jackson, Mrs Trotter, Ms Griffiths

**Apologies:** Heidi Cordner (HC), Sandie Shaw (SS) Elizabeth Howie (EH), Pam Freeman (PF)

<b>No</b>	<b>Item</b>	<b>Action</b>
1.	<b>MINUTES OF LAST MEETING</b> Approved by GS and seconded by RR	
2.	<b>MATTERS ARISING FROM LAST MEETING</b>	
3.	<b>HEAD TEACHERS REPORT -</b>	
a.	<b>Pupil Planners</b> Mrs Jackson thanked the Parent Development Group and the Parent Council for their input and feedback on the Pupil Learning Planners. They will now be divided into 4 learning blocks of 10 weeks each. This reflects how work is divided in school and will allow for greater clarity at home. These new planners will be given to the children at the start of the 2016/17 academic year and parents will be advised on how to best use the planners at the Information Evening to be held in September 2016.	
b.	<b>Current Development</b> With the money given by the Parent Council each class has an iPad. The staff are currently working with iTeach to master the best way to use ipads in the classroom. Mr Mulvenna will be talking through how the teachers are using the iPads and the impact that it will have. This is open to the parent Council on Tuesday 24 <sup>th</sup> May 7.15pm  With money from Active Schools (NHS) and a further £600 from the Parent Council new games have been bought for the playground with input from the children. For example: a Buddy Stop, a mirror mat, skipping area.	
c.	<b>Staffing</b> Currently have 17.7 FTE. 1 current vacancy which needs to be kept open for a probationer.	

3 retirements at the end of this academic year.

There is still a shortage of supply teachers.

Staff news:

Miss Johnstone married in February is now known as Mrs Johnstone.

Mrs McMurdo has had a baby boy called Glen.

**d. L1 plus 2 Foreign Languages Approach**

This is from P1 up to P7. The first foreign language is French. The Power Languages Platform has been looked at with a mixed response from staff. Recently money has been spent on different resources, books and CDs which encourage listening, talking, reading and writing at different stages. This has had very positive feedback. A second language will be introduced from P5 - this maybe in the form of yearly taster sessions.

**e. Rights Respecting Schools (RRS)**

An informative presentation was given by Ms Griffiths on UNICEF RRS Award. This will be incorporated into the school improvement plan as of 2016/17 academic year. Ms Griffiths will be the lead teacher with Mrs Jackson's backing. The emphasis is on equality, dignity, respect, non-discrimination; with the children's rights at the heart of the school. It was felt that HPS already had many of things, required by the award, in place.

The presentation was well received and the implementation of this approach looked forward to with anticipation.

**Action:** RRS approach to be incorporated as of August 2016

Parent workshop on RRS in September 2016

**3. FINANCIAL REPORT**

Current balance £2,700 in the bank.

Easter disco raised £576

Cake sales have been a great success over £1000 raised so far

Total raised so far in 2015/16 academic year £5,730

**4. FUNDRAISING**

**Cake sales** in the summer term: P2 cake sale 25/5 after sports day

P1 cake sale 24/6

**RR**

**100 Club/Lottery** – Currently has 21 members who purchase 52 numbers giving an income of £104 per month. Numbers are steadily declining. Guaranteed £52 per month for the school. £1000 donated to Health week initiative in February. Discussion on whether to reboot the lottery or/and have an armchair fund.

**Fundraising Strategy –**

Agreed to have a meeting to discuss further our fundraising strategy for the following year and look at putting together a questionnaire for the parent forum. Briefly looked at whether Parent Council should set up a separate arm, a PTA, which could apply to different funding bodies. Mrs Jackson stated that the school can apply to various funding bodies such as the lottery for larger items needed (such as new curtains for the stage).

**Action:** Fundraising strategy meeting at GS 16<sup>th</sup> May 10am

**ALL**

5.

**a. ANY OTHER BUSINESS**

**Website** – GS thanked SG for all her work on the Parent Council website.

**AK/SG**

**Action:** Minutes of PC meeting and other information to be put on website.

b.

**RR**

**Newsletter**

**Action:** to send out a newsletter soon with PC update and dates for all events

c.

**Public liability Insurance**

GS has received a letter from Highland Council re Public Liability insurance. Thought that insurance was covered by Argyll and Bute Council.

**GS  
AK**

**Action:** Gill and Ali to sort insurance

d.

**Hermitage Park**

Work starting on Hermitage Park this September. Mr Mulvenna is on the steering group associated with the park development.

**6. DATE OF NEXT MEETING**

**Wednesday 22<sup>nd</sup> June 2016** at 7.15pm in the staff room at HPS

Other dates for the diary:

Summer Fair – Friday 6<sup>th</sup> May

Fundraising meeting – 16<sup>th</sup> May 10am at GS

Mr Mulvenna information evening on ipads – Tuesday 24<sup>th</sup> May  
7.15pm

