

**HERMITAGE PRIMARY PARENT COUNCIL  
ORDINARY MEETING  
26<sup>TH</sup> APRIL 2017**

**Present:** Gillian Simpson (GS), Rachel Richards (RR), Ali King (AK), Tamara Brown-Milberg (TBM), Rhona Black (RB), Laura Vaughan (LV), Abbi Stirling (AS), Ross McArthur(RM), Paula McIntosh (PM), Anne-Marie Graepel (AMG).  
Mrs Jackson (LJ), Mrs McMurdo (LM).

**Apologies:** Sarah Gibson (SG), Carol Ormiston (CO), Pamela Freeman (PF)

<b>No</b>	<b>Item</b>	<b>Action</b>
-----------	-------------	---------------

<b>1/2.</b>	<b>WELCOME</b>	
-------------	----------------	--

Gillian opened the meeting. Previous minutes still to be agreed.

<b>3.</b>	<b>MATTERS ARISING FROM LAST MEETING</b>	
-----------	--	--

- **Future Fundraising Events**

Survey Monkey looking at supporting events at school run by the parent Council has stimulated more support. Each year group to lead on different fundraising events has been further discussed in a News Letter with support from the Parent Council as needed. The hope is that this will be tried in the near future.

Benefit from having a template for each event

- To contact Pam Freeman to confirm money given for health week and discuss way forward with lottery.

**GS**

- **Grant Funding** – to revisit in August

<b>4.</b>	<b>HEAD TEACHERS REPORT</b>	
-----------	-----------------------------	--

**Xpressions App** – Newsletter sent out re: App. Good uptake and Mrs Jackson felt it was working well. Some queries with use raised and it was decided that a text would be sent to all parents inviting them to contact school if they had any problems with the App. A workshop maybe offered to help parents use it.

**Money from Parent Council** has helped purchase new Cameras at every stage. Jessops was invited in to show the staff how to get the best out of the camera. Staff enjoyed the training. The hope is to have one good camera per department

**Eco week** – Staff joined in with new ecobins in the staffroom.

**House events** also have had an ecoquiz. There will be a special treat at the end of term for the winning house. Currently there is extra play time monthly for the House with most points

**Rights respecting Schools** – HPS have completed first level. Ms Griffiths has been supported by 2 temporary staff however is now supported by Mrs Grafton. Currently looking at whether the school wish to be accredited.

**Primary One intake 2017-18** - full of 3 classes of 20

**Pupil Equity Funding** – Mrs Jackson will put action points in to the improvement plan which is available on the school website. She has kept money aside for Parent Council suggestions. Will have a Numeracy and a Literacy lead teacher level 1 (currently this is for 4 years).

**Improvement Plan** – Everything is on track. This has been managed with a lot of hard work with only being fully staffed for 8 weeks this year.

**Staffing** – still have a 0.8 vacancy -0.6 hours of which has been temporarily filled by a probationary teacher, Mr Ramage, covering McCrone time. There still is a Scotland wide shortage of teachers. Next year the vacancy will be filled by a probationer.

Next year expecting cuts in SEN allocation

**Action:** Parent Council may be requested for support to help ensure adequate supply teachers are available and also SEN staff.

**School Buildings** – P7 has been reroofed and the new décor will hopefully be completed over this weekend. **GS**

The Annex is in a very poor state of repair – it is still unclear what is to happen and when.

**Action-** the Parent Council will invite someone from property services in the council to the next Parent Council meeting to explain what the council is planning to do with the annex. **LJ**

GS to look into new council legislation re property and council assets.

**Pupil Council** - have been very successful raising money for Robin House - £500 so far. Discussed Parent Council to pass on any unused extra donations to the Spring Fair to the Pupil Council for the their bring and buy sale May 19<sup>th</sup>. **GS**

5.

### **FINANCIAL REPORT**

Balance £1563. There are still 3 more cake sales and the Spring Fair before the end of the year. The amount in the bank is currently less than last year as the donation to the school earlier this year was more than previously.

### 6. **FUNDRAISING**

- **Parent Council Promotion** - agreed would be good to have

something to wear which would make members of parent council recognisable at events. Possibly aprons or sashes.

PM/TMB

- **Spring Fair** – Big fund raiser. No alcohol licence given this time. Ali King passed on name of person in Council who refused licence to Mrs Jackson. 66 of the 77 people who responded to the Survey Monkey said that no alcohol made no difference to whether they came to an event. TMB has 60 names of people who have volunteered to help at events. Currently 25 have agreed to help at the Spring Fair. All stalls are in hand.

**Action** – Meeting 28<sup>th</sup> PJs at 2pm to discuss ‘to do list’ for Spring Fair

ALL

- **Jute Bags** – to consider having as another source of fundraising for Hermitage Primary.

**Action** – Rachel will investigate.

RR

7.

### ANY OTHER BUISNESS

- **Preparation for the next school year 2017-18.** Current Office bearers in the Parent Council to stand down and wish to support those who will be taking up the posts.

**Action:** to put a pack together with formats for running different events and other useful information.

GS/AK/RR  
and others

- **Report of Argyll and Bute Education Authority Inspection** Mrs Jackson explained the report was on the inspection of the education authority and not on the schools themselves. HMIE concluded there was insufficient support from the education authority and they will now be working closely together to ensure all short falls are addressed.

- **Advert for the Parent Council.** It has now been updated by Debbie Dennett. Slight changes were discussed but members were delighted with the new advert.

**Action:** GS to liaise with DD re changes.

GS

- **Talk for the new P1 parents on 9th May.** Parent council has been asked to ensure some members attend. Mrs McMurdo has put together some information for the parents, it was agreed the new advert should also be included.

**Action:** to be followed up by GS and RR

GS/RR

- **Sharing of Videos from the school website.** It was brought to Mrs Jacksons attention that some parents are sharing videos from the school website on Facebook. The use of YouTube was also questioned. Mrs Jackson assured parents YouTube education is only used to upload videos and they are not available on the main YouTube website. There was a detailed discussion around the processes in place for putting video footage and photos of children on the school website and therefore into the public domain. The discussion included

suggestions to include clearer information in the consent form that is given out in the brown envelope at the start of each school year, and whether a disclaimer should be put on the school website.

LJ

- There was also a discussion about the use by other schools of password protected websites. Mrs Jackson will take further advice from the council's legal department.

LJ

**DATE OF NEXT MEETING:**

**Spring Fair Meeting-** PJs 28<sup>th</sup> April 2pm – all welcome

**Business Meeting** 10th May 7.15pm HPS. Subjects to discuss are the PLPs, pupil equity funding and rights respecting schools.

**Parent Council Meeting** has been changed to Monday 19th June 7.15pm HPS

